

# BOYD DAILY NEWS

FAMILY – FRIENDS – DAILY EVENTS – BUSINESS – ENTERTAINMENT – POLICIES

ISSUED MONTHLY

KEEPING STAFF INFORMED AND ENTERTAINED

ISSUE NO. XVI

EMPLOYEE NEWSLETTER

AUGUST/SEPTEMBER 2015

## NATIONAL ENVIRONMENTAL SERVICES AND HOUSEKEEPING WEEK



September 14-18, 2015 is a week to recognize the amazing employees we have in our Environmental Services and Housekeeping Department. Everyone in Boyd Healthcare Services is truly grateful for all that you do!

## NATIONAL REHABILITATION AWARENESS WEEK

We celebrate the efforts of rehabilitation professionals during the week of September 20-26, 2015. We are absolutely blown away by the difference your work can make in a person's lifestyle and appreciate all of your hard work!



## WELCOME TO THE FAMILY!

We are so excited to have several new faces working for Boyd Healthcare Services! We hope you enjoy working here and look forward to getting to know you all better.



Above: Ashley Ballard, R.N.

Erika Carter, M.A. CRHC

Jenia Kincade, R.N.

Below: James Crafton, Paramedic Pete Krayniak, Paramedic Veronica Gibson, L.P.N. CRHC



## THANK YOU SO MUCH

The family and friends of Wesley Ballard would like to extend a heartfelt “thanks” to the EMS Crews that responded to his accident in the early morning of July 25. Seeing you guys there really helped make a difference in our stress level and everyone did an outstanding job. From getting my vehicle moved from the fairgrounds and the phone calls/texts later to check on everyone, along with all of the prayers, it was amazing. You don’t get that kind of care anywhere else except from “small” places such as ours.

With incredible gratitude, *(Kirby and) Peggy Ballard*



## WAY TO GO!

CONGRATULATIONS to Maria Settles, Lesa Coughlin, Kay Pence, and Ruth Wadlow on successful completion/certification of Pediatric Advanced Life Support training!

THANK YOU to Kris Templin for being an awesome instructor/trainer!

## READY TO LAUNCH

The redesigned website is up and running! Please take a moment to check it out when you’ve got a chance, <http://www.boydhcs.org>. Special “thanks” to Thomas H Boyd Memorial Foundation for the donation to cover the cost of the redesign. **COMING SOON:** online bill pay!

### SEPTEMBER BIRTHDAYS

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1 AVA RINGHAUSEN	2	3 DENA PLACKETT	4 AMBER MILLER	5
6	7	8 DEBBIE CLEMENTS	9 TERRY GROSS	10	11	12
13	14	15	16	17 FRANKLIN DEWITT	18 LAURA CANTU	19
20	21 TUESDI JONES	22	23	24	25	26 AMY MCINTYRE
27	28 JUDY BRANNAN	29	30			

## CHECK IT OUT

Boyd's HeartStrings Gift Shop has all new merchandise! New lines include wax melts, jewelry, florals, and many more new items; please stop in to check it out and tell your family/friends! If you might know of someone willing to volunteer a few hours working in the gift shop, please pass that information along to Cathy Handlin or Sarah Flowers.

## ANNUAL FOUNDATION FUNDRAISER

Tickets are on sale NOW for the Foundation's Annual Fundraiser: A Taste of Wine and Spirits! This year's event will take place Saturday, October 3, 2015 at the Carrollton KC Hal 6:30-8:30pm. We will have several different options for tasting from different distributors, wineries, and breweries in the area; Mary Michelle Winery, Chick Fritz, Gaudio & Sons, Grafton Harbor Floating Winery, and (new this year) Old Bakery Brewery. Steve Vincents will be there playing country/bluegrass music and Medical Providers (Doctors and Nurse Practitioners) from all of our Rural Health Clinics will be on hand for a meet-and-greet; there is also a silent auction.

If you are interested in purchasing tickets or donating (for the silent auction or general), please contact a Foundation Board member or the Administration Office at Boyd Hospital. Tickets are \$20 each, all proceeds from this year's event will go toward Primary Care Patient Health Monitoring system(s).

***We hope you'll join us!***

## A PAT ON THE BACK



We have been receiving numerous *positive* posts on the Facebook page and other notes! Inform your friends, family, and patients that *POSITIVE* feedback is always appreciated. We are trying our best to be sure that all of the good things get passed along to employees as they come in; they are being featured in the EAT Committee box outside ER and passed along in emails to the employee and supervisor. Keep up the good work!

## FRIENDS OF BOYD

We recently received a new piece of equipment: Laryngoscope as a donation from the Friends of Boyd. This device is EMS-ready and will also be used in the Emergency Room. We have also recently received a new washing machine for laundry from their group. Please be sure to thank the Men and Women of this group if you happen to see them; we are extremely grateful for their hard work in making this donation possible!

## COMPLIANCE

Compliance is the framework for a program that the hospital must have to ensure that we adhere to all of the federal and state requirements for Medicare and Medicaid participation. There are many of the policies that you deal with every day that go under the umbrella of Compliance.

Examples:

1. You see an employee abusing someone and you follow the Abuse and Neglect Policy. That is a Compliance Program.
2. You are doing lab or x-ray tests and you make sure there is an order with a proper diagnosis before you complete the test. That is a Compliance program.
3. A gentleman comes in for a PSA and registration and the lab makes sure it has been the full year since the last test.
4. A lady comes in for a mammogram and x-ray makes sure it has been thirteen months since the last films. That is a Compliance program.
5. A physician orders a pre-operative screening test and an ABN is signed. That is a Compliance program.
6. You are transferring a patient by ambulance, from the emergency room to St. John's and you ask the physician to sign a form that the patient really needs to go by ambulance. That is a Compliance program.
7. The business office makes sure that everyone is using the same charge master so that we can be sure that all patients are being charged the same amount of money for the same test. That is a Compliance program.
8. Registration accurately fills out all paperwork to ensure that all billing can be completed properly. That is a Compliance program.
9. Administration does an employee search to make sure that a new employee is not sanctioned by Medicare. That is a Compliance program.
10. All new employees read the green Compliance manual and review it yearly. That is a compliance program.

***One thing you must realize is how your actions affect others. If you do not do your job, it will cause a problem down the line with someone else doing theirs.***

## DISEASE CONTROL

Last year 75% of all Health Care Workers across the nation received an influenza vaccine in an effort to protect themselves, their families, their co-workers, and their customers from this serious and potentially fatal disease.

*What can you do in 2015 to prevent the spread of influenza?*

Get vaccinated      Follow hand hygiene guidelines      Follow respiratory precautions  
Wash your hands frequently      Stay home if you are sick  
Use a mask if you (or someone you are caring for) has symptoms of influenza

Symptoms Include (but are not limited to): Fever, Chills, Cough, Sore throat, Muscle and body aches, Stuffy or runny nose, Headache, Fatigue.

***All hospital employees are offered the influenza vaccine when it is available. If you choose not to receive it, you must sign a refusal form.***

***Watch for further information in your email or in the newsletter!***

## EAT COMMITTEE FUNDRAISER

Employee Action Team is now taking orders for Maple Leaf cheeses. All proceeds will benefit Employee Action Team and orders need to be submitted by September 19, 2015. The delivery date will be announced after orders are in, but it is guaranteed to be here before Thanksgiving. Order forms can be obtained in X-Ray.



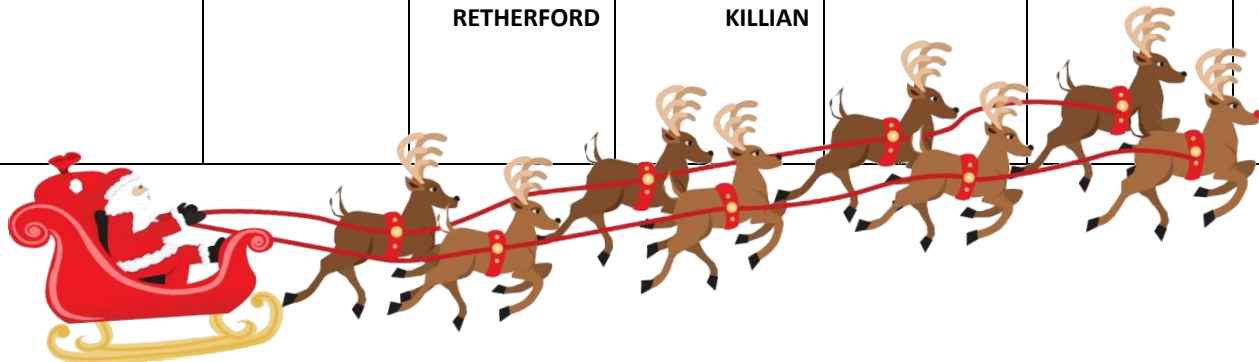
## OCTOBER IS BREAST CANCER AWARENESS MONTH

Boyd Healthcare Services will be celebrating October (Breast Cancer Awareness month) with weekly events/items for all staff. More details will be released at a later date, but we wanted to give everyone a “heads up”. There are order forms in each Department for pink Boyd polos that may be purchased for \$15 each; please have those orders and money to Sarah Schmidt by September 17, 2015 to ensure timely delivery.

## CHRISTMAS IN JULY WINNERS

Employee Action Team holds a “Christmas in July” daily drawing for \$10, and re-enters all employees for four drawings of \$25 each on July 25. Congratulations to all winners!

CHRISTMAS IN JULY						
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 MARTHA PRICE	2 KELI STEWART	3 ALMA ELIOTT	4 KAREN CURTWRIGHT
5 DEB CAMPBELL	6 LUKE SMITH	7 KRIS TEMPLIN	8 JACKIE LAKIN	9 BILL COX	10 AMY WILLIS	11 THELMA BRAMEY
12 JANA RIMBEY	13 DENA PLACKETT	14 ANGELA RAFFERTY	15 ANGELA DERRICK	16 CINDY DRIVER	17 AMBER MILLER	18 DONNA DEWITT
19 JOSH MARTIN	20 SARAH FORD	21 DEB RETFERFORD	22 LORETTA KILLIAN	23 ROSE MEYER	24 LAURA EBERLIN	25 AL WELLENREITER HELEN COPLEY ALMA ELLIOTT ANGELA RAFFERTY



## HELP KIDS STAY ACTIVE

This piece is reproduced solely for the educational and informational use of Boyd Healthcare Services employees. It was originally written for *TODAY Parents* by Meghan Holohan and produced on their website, Today.com, on August 17.

The start of a new school year means the start of new habits – some good, some bad. Children exchange hours of bike riding, swimming, and playing with friends for hours of sitting and sitting and *sitting*. Yet, keeping children active throughout the school year is essential.

“It is really important parents take steps to make sure that their kids get physical activity outside of school,” said Dr. David Geier, an orthopedic surgeon and sports medicine specialist in Charleston, South Carolina.

“Making sure children get an hour of activity a day can improve their health and help instill good behaviors,” Geier said. And developing a love of exercise in children remains especially important because the Centers for Disease Control estimates that 17 percent of 2 to 19 year olds – 12.7 million youths – are obese.



Granted, it can seem tough to incorporate exercise into daily routines because school and homework demand a lot of children’s time. Even so, it doesn’t have to be a struggle. Geier shared these tips to help parents make physical activity a natural part of the school year:

- 1) *Make exercise a family activity.* The entire family should take a walk, play basketball, or ride their bikes after dinner, for example.
- 2) *Add activity to daily tasks.* Is the grocery store, ice cream shop, or favorite restaurant within walking distance? Try walking instead of hopping in the car.
- 3) *Try something new.* Football, soccer, or swim teams do not work for every child. But gymnastics, martial arts, dance, or yoga classes can get children moving and provide significant health benefits.
- 4) *Mandate tech-free time.* Ask children to step away from their gadgets for an hour a day and encourage them to use this time to be active. Even something like an hour of tag can make a difference.
- 5) *Model good behavior.* Lace up those running shoes, pull out the yoga mat, or hop on the bike. Children who see their parents being active are more likely to be active themselves.

Remember that we have several different instructors offering classes in Reisch Dining Room each week; all employees get a discounted rate on membership to our Wellness Center. We hope you’ll consider taking advantage of both.



## BOYD 5K COMING UP

The date is officially set for the 4<sup>th</sup> Annual Boyd Hospital 5K! It will take place Saturday, October 17, 2015 and will begin at 8:00am. The race will begin and end at the Hospital, and there is an alternative route for anyone wanting to walk (strollers are welcome). You can pick up a paper registration form in X-Ray or register online at [www.getmeregistered.com](http://www.getmeregistered.com) (there is also a direct link on our website). The race is \$25 if registered by October 2, and \$30 for registration after that; early registration is guaranteed a shirt. All proceeds from this year's race benefit the Gas Cards for Cancer program.



We will need volunteers to help with the event; there will be a sign up sheet hung near the time clock closer to time.

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[www.glasbergen.com](http://www.glasbergen.com)



**"More and more patients are going to the Internet for medical advice. To keep my practice going, I changed my name to Dr. Google."**

## DON'T FORGET TO USE YOUR AMAZON SMILE



With Christmas coming up, Thomas H Boyd Memorial Foundation would like to remind you to use [Smile.Amazon.Com](http://Smile.Amazon.Com) any time you buy something online! When you shop at AmazonSmile, Amazon donates 0.5% of the purchase price to Thomas H Boyd Memorial Foundation. Bookmark <http://smile.amazon.com/ch/20-8989948> (or you can go to [smile.amazon.com](http://smile.amazon.com) and search for Thomas H Boyd Memorial Foundation to select as your non-profit) and support us every time you shop. Prime Member benefits still apply! Please ask your friends and family to do the same – this is one way everyone can raise money for Boyd Healthcare Services that requires no “extra” work!

## CEO CORNER

I want to thank everyone that helped take care of my husband while he was sick until I got back to Carrollton. Thank you, also, for all the thoughts and prayers that we have received. I *did* give my husband fits because it is terrible that I take vacation but end up spending it in another hospital.

### STATE SURVEYORS

A great “thanks” also goes to all that talked with the Illinois Department of Public Health Surveyors. We have had our Hospital Survey, Life Safety Survey, and Swing bed Survey. I know they have to find something “wrong” or they are not doing their jobs. I have sent out several emails about some of the policies. Several departments have put out their own education and things that the survey picked up on. Talk with your Department Head if you have any questions. Sorry about the Fire Watch, but the inspectors will be back in in the next 4 weeks so hopefully we can get rid of that. If you have any questions, please let me know.

### HIPAA BREACH



The Federal Investigators have cleared us (Boyd Healthcare Services) in the HIPAA breach in White Hall from the old Ambulance Building. Thanks to all the employees that helped with moving, documenting, etc. All of the information has been reviewed and the case has officially been closed. If you receive questions or phone calls about this situation, please continue forwarding them to me (Deb).

### NEW IMMUNIZATIONS

We are working on having immunizations for kids here at the hospital. The local Health Department only gives immunization to Kid Care or Medicaid. We will be offering the recommended immunizations for children at the Carrollton Rural Health Clinic. We can bill insurance companies and will have them available for parents to pay directly. More details on this will be posted next month; all school-age students are required to have up to date vaccinations before October 1, 2015.



### EMPLOYEE PARKING

Please review the handbook and previous notes about employee parking. Employees should only be parking in designated areas; please do not park in patient parking areas, and you should not be parking along the street on any side of the hospital. If we see that you're parked incorrectly, we may ask you to move your vehicle.

## HRO HOT TOPIC



All employees **must** clock in at the time clock for themselves. If you do not clock in appropriately, you will not be paid until the next paycheck for that time. We will not go back and make corrections or check on why you were not clocked in.